

The Coshocton City Board of Education

Thursday, July 19, 2018

The Coshocton City Board of Education met in a regular meeting on Thursday, July 19, 2018 in the library at Coshocton Elementary School, located at 1203 Cambridge Road, Coshocton, Ohio in compliance with all requirements of ORC 121.22.

Board President Mr. Bennett called the meeting to order at 6:30 p.m. Members responding to roll call by Treasurer Felicia Drummey were Mr. Bennett, Dr. Butcher, Mr. Clark, Mr. Johnson, and Dr. Salmans. Superintendent Dr. David Hire was in attendance.

Mission Statement recited by *Vikki McGinnis*

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible and independent lifelong learners in an ever-changing global society.

069-2018 Adoption of the Agenda

Dr. Salmans made the motion, seconded by Dr. Butcher to adopt the agenda with the following amendments/addendums as follows:

Amendment to the Agenda

XV. Superintendent's Report

A. Recommendations (Should read as follows):

7. It is recommended that the Board of Education approve the agreement to reimburse the Coshocton County Board of Developmental Disabilities for the costs of two (2) Instructor Assistants for the 2018-2019 school year at an approximate cost of \$24,075.00.

B. Recommendations – Certified Staff (Add the following individual to the list of staff in the recommendation):

5. It is recommended that the Board of Education approve the following new certified staff member (s) for the 2018-2019 school year, pending all required paperwork, licensure, and BCI/FBI background checks (salary placement per the negotiated agreement subject to verification of degree and experience):

Melissa Ufholz-Duffy

Intervention Specialist

Degree: MA Step: 6

Addendum to Agenda

XV. Superintendent’s Report

A. Recommendations

- 11. It is recommended that the Board of Education approve the following pupil activity contracts for the 2018-2019 school year pending all required paperwork and FBI/BCI background checks:

Justin Thompson 7th Grade Football Level 1

- 12. It is recommended that the Board of Education approve the revisions to the following handbooks for the 2018-2019 school year:

- CES Student Handbook
 - Corrected Acceptable Use Policy Language
- CHS Student Handbook
 - Change 1:1 User Fee to reflect Grades 7-12

B. Recommendations – Certified Staff

- 8. It is recommended that the Board of Education approve the following supplemental contract for the 2018-2019 school year:

Michael McKee Freshman/9th Grade Volleyball Level 1

Roll Call Vote: Dr. Salmans, Yes; Dr. Butcher, Yes; Mr. Bennett, Yes;
 Mr. Clark, Yes; Mr. Johnson, Yes.

The President declared the motion.

070-2018 Approval of Minutes

Mr. Clark made the motion, seconded by Dr. Butcher, for the Board of Education to approve the following minutes:

A. Regular Meeting June 21, 2018

Roll Call Vote: Mr. Clark, Yes; Dr. Butcher, Yes; Mr. Bennett, Yes;
 Mr. Johnson, Yes; Dr. Salmans, Yes.

The President declared the motion.

Hearing of the Public

None.

071-2018 Board Commendations

Mr. Bennett made the motion, seconded by Mr. Johnson, for the Board of Education to approve the following commendations:

- A. Auditor of State Award for “*Excellence in Financial Reporting*”

Felicia Drummey Vikki McGinnis Mary Beth Smalley
Lelonie Sanders Renee Hardesty

Roll Call Vote: Mr. Bennett, Yes; Mr. Johnson, Yes; Dr. Butcher, Yes;
 Mr. Clark, Yes; Dr. Salmans, Yes.

Board and/or Staff Reports

- A. Buildings and Grounds Update by Todd Johnson

Board Member Discussion Items

None

Communications

None.

Unfinished Business

None

072-2018 New Business

Mr. Clark made the motion, seconded by Mr. Bennett, for the Board of Education to approve the following items:

- A. It is recommended that the Board of Education approve the Resolution of Intent not to provide Career-Technical Education in grades 7 and 8. (Appendix A)
- B. It is recommended that the Board of Education adopt a Resolution Pursuant to O.R.C. § 5705.03, § 570.194 - § 5705.197 Determining to Proceed with the Submission to the Electors for the Coshocton City School District the Question of the Renewal for an Existing Tax Levy for the Purpose of Emergency Levy. (Appendix B)
- C. It is recommended that the Board of Education accept the fee proposal of \$15,000 from Kelly Architectural Services for the engineering, design, drawings, and services of the Stewart Field Fieldhouse.
- D. It is recommended that the Board of Education approve the state term lease agreement with Gordon-Flesch for 60-months at of \$5,850.67 per month and further authorize the Treasurer to execute all contract documents.

Roll Call Vote: Mr. Clark, Yes; Mr. Bennett, Yes; Dr. Butcher, Yes;
Mr. Johnson, Yes; Dr. Salmans, Yes.

The President declared the motion.

073-2018 Treasurer's Report

Dr. Salmans made the motion, seconded by Mr. Bennett, for the Board to approve the following items:

A. Recommendations:

1. It is recommended that the Board of Education approve the monthly financial report for June.
2. It is recommended that the Board of Education approve the establishment of the following Memorial Funds pending the receipt of fund guidelines for creation and use from Grant Fauver, Principal:

Jon Cotterman Memorial Fund
William McKinley Memorial Fund

3. It is recommended that the Board of Education approve the 1st of 10 annual transfers in the amount of \$26,158 from the General Fund Expense Reductions to the Stewart Field Turf Replenishment Fund beginning with Fiscal Year 2018.

Roll Call Vote: Dr. Salmans, Yes; Mr. Bennett, Yes; Dr. Butcher, Yes;
Mr. Clark, Yes; Mr. Johnson, Yes.

The President declared the motion.

074-2018 Superintendent's Report

Mr. Johnson made the motion, seconded by Dr. Butcher for the Board of Education to approve the following items:

A. Recommendations

1. It is recommended that the Board of Education approve the following foreign exchange students for the Coshocton City Schools for the 2018-2019 school year, as submitted by Grant Fauver, Principal:

Student Name: Martyna Swiatlowska
Home Country: Poland
Host: Christy Bowers
Length: 10 months, 2 semesters
Sponsor: Nacel Open Door

2. It is recommended that the Board of Education approve the following students to participate in Girls Gymnastics as a CHS athlete with the Tri Valley Scotties team for the 2018-2019 school year (pending all required paperwork and

approvals), as submitted by Tim Fortney, Athletic Director. Coshocton City Schools will be responsible for any entry fees, uniforms or other expenses, not to exceed \$200.

Lily Laaper
Lael Smith

3. It is recommended that the Board of Education approve a membership renewal for services with the Coalition of Rural and Appalachian Schools (CORAS) for the 2018-2019 school year at a cost of \$325.00.
4. It is recommended that the Board of Education approve membership in the Ohio Coalition for Equity and Adequacy for the 2018-2019 school year in the amount of \$877.50 (\$0.50 per the October 2017 total ADM of 1755).
5. It is recommended that the Board of Education approve the Agreement between the Coshocton County Board of Developmental Disabilities and Coshocton City Schools for the 2018-2019 school year.
6. It is recommended that the Board of Education approve an agreement with the Coshocton County Board of Developmental Disabilities for occupational therapy services and physical therapy services at a rate of \$65.00 per hour for the 2018-2019 school year.
7. It is recommended that the Board of Education approve the agreement to reimburse the Coshocton County Board of Developmental Disabilities for the costs of two (2) Instructor Assistants for the 2018-2019 school year at an approximate cost of \$24,075.00.
8. It is recommended that the Board of Education approve participation in the following Battelle for Kids SOAR Learning Networks and EdLeader21 membership for the 2018-2019 school year at a total cost of \$7,500.00 as listed below:

21st Century Learning Design
Visionary Leaders Network

9. It is recommended that the Board of Education approve the following two (2) year administrative contract effective August 1, 2018 and ending on July 31, 2020 with salary placement in accordance with the Administrative Salary Schedule:

Kaitlyn Ashbrook Director of Curriculum and Federal Programs
Degree: MA Administrative Experience: 3

10. It is recommended that the Board of Education approve Kaitlyn Ashbrook to be paid at a per diem rate from July 23, 2018 through July 31, 2018 on an as needed basis for administrative work.

11. It is recommended that the Board of Education approve the following pupil activity contracts for the 2018-2019 school year pending all required paperwork and FBI/BCI background checks:

Justin Thompson	7 th Grade Football	Level 1
-----------------	--------------------------------	---------

12. It is recommended that the Board of Education approve the revisions to the following handbooks for the 2018-2019 school year:

CES Student Handbook
 ➤ Corrected Acceptable Use Policy Language
 CHS Student Handbook
 ➤ Change 1:1 User Fee to reflect Grades 7-12

Roll Call Vote: Mr. Johnson, Yes; Dr. Butcher, Yes; Mr. Bennett, Yes;
 Mr. Clark, Yes; Dr. Salmans, Yes.

The President declared the motion.

075-2018 Recommendations - Certified Staff

Dr. Butcher made the motion, seconded by Mr. Bennett, for the Board of Education to approve the following items:

1. It is recommended that the Board of Education approve the CES voluntary transfers for the 2018-2019 school year:

Carrie Clark	From: Intervention Specialist Grades K-1 To: Intervention Specialist – CHS
--------------	---

Kathy Robbins	From: Grade 5 Science To: Grade 6 ELA
---------------	--

Denise Smith	From: Grade 2 To: Grade 5 Science
--------------	--------------------------------------

Jamie Swigert	From: Intervention Specialist Grade 4 To: Intervention Specialist Grades K-1
---------------	---

Brent Wyler	From: Grade 5 ELA/Math To: Grade 5 Math
-------------	--

2. It is recommended that the Board of Education approve the following resignation(s):

Leann Thieman	5 th Grade Math	Effective 8/10/18
---------------	----------------------------	-------------------

- It is recommended that the Board of Education approve the following LPDC Chairperson as approved by a majority vote of the Committee.

Name	Grades	Term
Dawne Shook	7-12	07/01/18 – 06/30/19

- It is recommended that the Board of Education approve the following terms for LPDC Committee Members as appointed by the CCEA President, Tom Hilgenberg:

Name	Grades	Term
Kim Beaumont	Alternate – (7-12)	07/01/18 – 06/30/21
Kathy Hawn	(K-6)	07/01/18 – 06/30/21

- It is recommended that the Board of Education approve the following new certified staff member (s) for the 2018-2019 school year, pending all required paperwork, licensure, and BCI/FBI background checks (salary placement per the negotiated agreement subject to verification of degree and experience):

Kathleen Murphy	Intervention Specialist	Degree: MA	Step: 5
Katelyn White	Intervention Specialist	Degree: BA	Step: 1
Caley Shaw	2 nd Grade Teacher	Degree: BA	Step: 0
Melissa Ufholz-Duffy	Intervention Specialist	Degree: MA	Step: 6

- It is recommended that the Board of Education approve the following teachers for Summer School instruction from June 12-15, 2018, for the purpose of credit recovery at a rate of \$30.00 per hour:

Craig Hamilton
 Matt Hartmeyer
 Nathan McColley
 Barbara Snyder

- It is recommended that the Board of Education approve a payment of \$25 per hour to the following staff members for preparing and planning planetarium programs for grade 3 through grade 6 for up to a maximum of ten (10) hours each for the following staff members:

Donna Yoder
 Tim Ward
 Wendy Turner
 Jason Kodysz

- It is recommended that the Board of Education approve the following supplemental contract for the 2018-2019 school year:

Michael McKee	Freshman/9 th Grade Volleyball	Level 1
---------------	---	---------

Roll Call Vote: Dr. Butcher, Yes; Mr. Bennett, Yes; Mr. Clark, Yes;
 Mr. Johnson, Yes; Dr. Salmans, Yes.

The President declared the motion.

076-2018 Recommendations - Classified Staff

Dr. Salmans made the motion, seconded by Mr. Johnson, for the Board of Education to approve the following items:

1. It is recommended that the Board of Education approve the CES voluntary transfers for the 2018-2019 school year:

Vicki Farley	From: Educational Assistant –Kindergarten
	To: Educational Assistant – Multi-categorical K-3

2. It is recommended that the Board of Education hire Tammy Jacobs as the Coshocton County Parent Mentor for the 2018-2019 school year in the amount of \$20,100.00, for 5 hours per day for 182.5 days, to be paid from the Parent Mentor Grant.

3. It is recommended that the Board of Education approve the following new classified staff member (s) for the 2018-2019 school year, pending all required paperwork, licensure, and BCI/FBI background checks (salary placement per the negotiated agreement):

Kristi Timmons	Educational Assistant	CES Preschool
Ashley Prince	Educational Assistant	CES Multi-categorical

Roll Call Vote: Dr. Salmans, Yes; Mr. Johnson, Yes; Mr. Bennett, Yes;
 Dr. Butcher, Yes; Mr. Clark, Yes/

The President declared the motion.

11 “Great Things People” to Know – Presented by Dr. Hire

Welcome New Employees to our Coshocton City Schools Family

COSHOCTON ELEMENTARY

LUCAS KASPAR - Music Teacher
 KATHLEEN MURPHY - Intervention Specialist
 KRISTI TIMMONS - Educational Assistant Preschool
 ASHLEY PRINCE - Educational Assistant MC (4-6)
 CALEY SHAW - 2nd Grade Teacher
 MELISSA DUFFY - Intervention Specialist (Gr. 4)

COSHOCTON HIGH

HEATHER KISTLER - 7th Grade Science Teacher
 JOHN MILLER - Art Teacher
 KATELYN WHITE - Intervention Specialist

COSHOCTON DISTRICT

LAURA ROBERTS - School Nurse
 KAITLYN ASHBROOK - Director of Curriculum & Federal Programs

Announcements

None.

Next Meeting

- A. The next regular meeting of the Board of Education will be on Thursday, August 16th at 6:30 p.m. in the Coshocton Elementary School Library.

Adjournment

The president declared the meeting adjourned at 7:21 p.m.

ATTESTATION:

Felicia Drummey, Treasurer

Arthur S. Bennett, Jr., President

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL
EDUCATION IN GRADES 7 AND 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD) or by contracting with a JVSD or another school district; and

WHEREAS division (B) of section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution be filed by September 30 of that particular year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Coshocton City Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2018-2019 school year; and

BE IT FURTHER RESOLVED that the Coshocton City Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2018.

This resolution was duly adopted during a public meeting of the Coshocton City Board of Education held on July 19, 2018. In witness thereof, the parties hereby set their hands.

Arthur S. Bennett, Jr.
President of the Board of Education

Felicia Drummey
Treasurer of the Board of Education

**BOARD OF EDUCATION
COSHOCTON CITY SCHOOL DISTRICT
COSHOCTON COUNTY, OHIO**

The Board of Education (the "Board") of the Coshocton City School District, Coshocton County, Ohio (the "School District"), met in regular session on July 19, 2018, at 6:30 p.m., at the Coshocton Elementary School, 1203 Cambridge Road, Coshocton, Ohio 43812, with the following members present:

M ____ introduced the following resolution and moved its passage:

**RESOLUTION DECLARING INTENT TO PROCEED
WITH ELECTION ON THE QUESTION OF
RENEWAL OF AN EMERGENCY TAX LEVY**

(R.C. Sections 5705.03, 5705.194 – 5705.197)
Renewal Emergency Levy

WHEREAS, on June 21, 2018, the Board passed a resolution (the "Resolution of Necessity") declaring the necessity, in order to provide for the emergency requirements of the School District, to renew all of the existing emergency tax levy to raise \$900,000 for each year that said levy is in effect, for a period of five years, and upon the entire territory of the School District; and

WHEREAS, the County Auditor of Coshocton County, Ohio has certified to the Board that an estimated annual levy of \$900,000.00 (5.3) mills for each one dollar of valuation, which is 53 Cents (\$0.53) for each one hundred dollars of valuation, will be required to produce the annual amount set forth in the Resolution of Necessity;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Coshocton City School District, Coshocton County, Ohio, a majority of the members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of such renewal emergency tax levy (the "Emergency Levy") to the electors of the School District.

Section 2. The question of the Emergency Levy shall be submitted to the electors in the entire territory of the School District at the election to be held on November 6, 2018 (the "Election Date"). All of the territory of the School District is in Coshocton County, Ohio.

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

Shall a levy renewing an existing levy be imposed by the Coshocton City School District, Coshocton County, Ohio for the purpose of **providing for the emergency requirements of the school district**, in the sum of \$900,000, and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average Five and Three Tenths (5.3) mills for each one dollar of valuation, which amounts to 53 Cents (\$0.53) for each one hundred dollars of valuation, for a period of five (5) years, commencing in 2018, first due in calendar year 2019?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than August 8, 2018 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Coshocton County, Ohio a copy of the Resolution of Necessity and a copy of this resolution together with the amount of the average tax levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, as estimated by the Coshocton County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall certify to the Board of Elections of Coshocton County, Ohio that the Emergency Levy is to run for a period of five (5) years, and that the Emergency Levy will include a levy on the 2018 tax list and duplicate (2019 collection year) if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

[Balance of Page Intentionally Left Blank]

M ____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: _____

Nays: _____

The resolution passed.

Passed: July 19, 2018

BOARD OF EDUCATION
COSHOCTON CITY SCHOOL DISTRICT
COSHOCTON COUNTY, OHIO

Attest: _____
Treasurer

By: _____
President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Coshocton City School District, Coshocton County, Ohio hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on July 19, 2018, and that a true copy was certified to the Board of Elections of Coshocton County, Ohio.

Treasurer, Board of Education
Coshocton City School District
Coshocton County, Ohio