

COSHOCTON CITY SCHOOLS

BOARD OF EDUCATION

AGENDA

THURSDAY, MARCH 14, 2019



This meeting is a meeting of the Board of Education **in public** for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Public Participation at Board Meetings

In order for the Coshocton City Board to conduct its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, a maximum of thirty minutes of public participation will be permitted at each regular meeting, unless extended by a vote of the Board. Any person or group wishing to address the Board shall register their intent with the Superintendent no later than five days prior to the meeting. Each participant addressing the Board will give his/her name and shall be limited to three minutes duration. All statements should be addressed to the presiding officer. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The Board retains the right to table any matter until further study can be made.

BOARD OF EDUCATION
COSHOCOTON CITY SCHOOLS
REGULAR BUSINESS MEETING
March 14, 2019
6:30 P.M.
Coshocton Elementary School
1203 Cambridge Road

I. Call to Order

II. Pledge of Allegiance

III. Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

IV. Roll Call

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
Mr. Clark, ___; Mr. Johnson, ___.

V. Adoption of Agenda

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
Mr. Clark, ___; Mr. Johnson, ___.

VI. Approval of Minutes

Regular Meeting - February 15, 2018

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
Mr. Clark, ___; Mr. Johnson, ___.

VII. Hearing of the Public

A. Required Public Hearing – 2019-2020 District School Calendar considerations, presented by Dave Hire

VIII. Board Commendations

- A. Muskingum Valley Educational Service Center Awards – March 13, 2019
1. Griffin Mason – Nomination for Franklin B. Walter All-Scholastic Award for Coshocton City School District
 2. Katie Fauver - Outstanding Senior
 3. Tabettha Cramblett - Honored Teacher nominated by Katie Fauver

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
Mr. Clark, ___; Mr. Johnson, ___.

IX. Communications

A. OSBA Southeast Conference – March 26th at Sheridan High School

X. Board and/or Staff Reports

A. Technology Update by Jason Olinger

B. Gifted Report by Kaitlyn Ashbrook

XI. Board Member Discussion Items

XII. Unfinished Business

XIII. New Business

A. It is recommended that the Board of Education approve the first reading of the following NEOLA Policies: (N) =New, (R) =Revised, (D) =Delete

(R) 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students

(R) 5610.03 Emergency Removal of Students

(R) 6320 Purchasing and Bidding

(R) 6325 Procurement – Federal Grants/Funds

(R) 6605 Crowdfunding

(R) 7540.02 Web Accessibility, Content, Apps, and Services

(R) 8500 Food Services

(D) 2700 School Report Card

B. It is recommended that the Board of Education approve the Alternate School Food Authority (SFA) Arrangement and Terms of Agreement with the Coshocton Opportunity School for the 2018-2019 school year as submitted by Felicia Drummey, Treasurer (Appendix A).

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
Mr. Clark, ___; Mr. Johnson, ___.

XIV. Treasurer's Report

A. It is recommended that the Board of Education accept and approve of the monthly financial report for February as presented by the Treasurer.

B. It is recommended that the Board of Education accept the following donations:

<u>Source</u>	<u>Purpose</u>	<u>Amount</u>	<u>Fund</u>
Clayton & Alice Gibson	Planetarium	\$1,000.00	300-941H
Coshocton Foundation	Eastern Ohio Summit/Gifted	\$ 300.00	007-9259
Kenneth & Mary Eaton	Mary Eaton Memorial Fund	\$ 300.00	007-9419
Karen & Richard Gibney	Mary Eaton Memorial Fund	\$ 50.00	007-9419
Anita Bergman	Mary Eaton Memorial Fund	\$ 25.00	007-9419
William & Mary Harris	Mary Eaton Memorial Fund	\$ 50.00	007-9419
Bryon & Rebecca Swayer	Mary Eaton Memorial Fund	\$ 25.00	007-9419
Dr. Kyle & Kate Eaton	Mary Eaton Memorial Fund	\$ 250.00	007-9419
Sue Ann Worley	Mary Eaton Memorial Fund	\$ 25.00	007-9419
American Chemical Society	Professional Development	\$ 300.00	018-905F

C. It is recommended that the Board of Education approve a following permanent transfer of funds from the General Fund to the Athletic Fund in the amount of Twelve Thousand, Four-Hundred Forty-Two Dollars and Zero Cents (\$12,442.00) for the Golden Redskins and Staff Passes utilized during the winter sport season.

D. It is recommended that the Board of Education approve the following Appropriation Increase for Fiscal 2019 as presented by the Treasurer.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Amount</u>
#070-9002	District Capital Project Fund	\$13,950

(For 15% of \$93,000 E-Rate Category 2 Final Year Network Infrastructure Upgrades)

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
 Mr. Clark, ___; Mr. Johnson, ___.

XV. Superintendent’s Report

A. Recommendations

1. It is recommended that the Board of Education approve Worksite Medtest to perform drug screenings and/or physicals for bus drivers and other district personnel for the 2019-2020 school year.
2. It is recommended that the Board of Education approve the week of June 10-14, 2019 for Camp Invention to be held at Coshocton Elementary School as submitted by Kaitlyn Ashbrook, Director of Curriculum and Federal Programs.
3. It is recommended that the Board of Education approve the 2019-2020 Coshocton High School Course Catalog as submitted by Grant Fauver, Principal.

4. It is recommended that the Board of Education approve the following new courses to be offered at Coshocton High School for the 2019-2020 school year as submitted by Grant Fauver:

Financial Accounting – Independent Study 1 credit Full Year
 Instructor: Amy Borton

Honors World History 1 credit Full Year
 Instructor: Kevin Kittell

Astronomy 1 credit Full Year
 Instructor: Jason Kodysz

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
 Mr. Clark, ___; Mr. Johnson, ___.

B. Recommendations - Certified Staff

1. It is recommended that the Board of Education rescind (previously approved May 17, 2018) and approve the following supplemental contract(s):

Rescind

Barbara Snyder	Science Olympiad (7-12) ½ of 1 position	Level 3
Randi Schilling	Science Olympiad (7-12) ½ of 1 position	Level 3

Approve

Barbara Snyder	Science Olympiad (9-12)	Level 3
Randi Schilling	Science Olympiad (7-8)	Level 3

Dr. Butcher, ___; Dr. Salmans, ___; Mr. Bennett, ___;
 Mr. Clark, ___; Mr. Johnson, ___.

C. Recommendations – Classified Staff

None

D. “Great Things” – Presented by Dr. Hire

XVI. Announcements

XVII. Next Meeting

- A. The next regular meeting of the Board of Education will be Thursday, April 11th at 6:30 p.m. in the Coshocton Elementary School Library.

XVIII. Adjournment

Alternate School Food Authority (SFA) Arrangement

A School Food Authority (SFA) is the governing body which is responsible for the administration of one or more schools and has legal authority to operate school meal programs therein, or is otherwise approved by USDA’s Food and Nutrition Service, to operate the school meal programs.

1. Coshocton Opportunity School IRN 000598 (SFA 2) wishes to transfer authority to operate the specified school meal program(s) for the students of SFA 2 to Coshocton City School District IRN 043828 (SFA 1). All legal and financial authority for operating the specified school meal program(s) for the students of SFA 2 is hereby transferred to SFA 1. SFA 1 accepts total legal and financial responsibility for SFA 2’s specified school meal program(s). This includes paying overclaims as a result of administrative reviews, distributing USDA commodities and complying with program regulations. SFA 2 hereby relinquishes its authority to operate the specified school meal program(s) to SFA 1.

2. The parties to this agreement agree to cooperate fully, to work in good faith and to assist each other in the mutual performance of this agreement. In connection therewith, the parties shall meet from time to time upon reasonable request of either party at a mutually agreed time and location to confer in good faith and amicably in a business-like manner work out disputes arising from the implementation of this agreement.

3. This agreement shall become effective January 1, 2019 and it shall remain in effect until June 30, 2019 (no longer than one year), unless terminated by a prior notice of not less than 60 days from one party to the other. The term of the agreement can be extended upon mutual agreement of the parties and upon approval from the Office for Child Nutrition.

SFA 1
 Signature _____
 Title _____
 Phone number _____ Date _____

SFA 2
 Signature _____
 Title _____
 Phone number _____ Date _____

THIS ARRANGEMENT **does not** constitute the entire agreement between the parties with respect to subject matter thereof. (See Attachment 4 for details to consider and/or negotiate.)

NOTE: Alternate SFA Arrangements must be approved by the Ohio Department of Education (ODE) on a case-by-case basis. ODE will review a written description of the alternate arrangement, which answers the questions listed on the attached page entitled: “Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement”, before giving approval. Please forward the signed agreement and terms of the arrangement to the *Ohio Department of Education, Office for Child Nutrition, 25 S. Front St., Mail Stop: 303, Columbus, Ohio 43215-4183*. ODE will advise you as soon as the Alternate SFA Arrangement has been approved.

**Terms of Agreement to be Considered and/or Negotiated in the
Alternate School Food Authority (SFA) Arrangement**

Address each of the following items and include with the previous page for State Agency approval.

In lieu of a service fees payable to SFA 1 from SFA 2 related to the performance of duties under this agreement, SFA 2 has agreed to enter into an employment contract with the Food Service Director of SFA 1 to provide direct compensation for any additional work time that is necessary as a result of performing the tasks listed below.

1. Which specific school meal program(s) will be included under this agreement (National School Lunch Program, School Breakfast Program, After School Care Snack Program and/or Special Milk Program)?

This agreement includes meal programs served under the National School Lunch Program (NSLP). The meals will be prepared according to the SFA 1 menu each day in advance so that the meal is available for a meal time of 5:15pm, Monday through Thursday when school is in session. Additional preparation and serving for the 5:15pm meal will be provided by the SFA 2.

2. Who will distribute the Free and Reduced-Price School Meal Applications to each household?

SFA 1 will provide the applications. SFA 2 will copy and mail/distribute applications to each household.

3. Who will process the applications including determining eligibility (Approval Official), notifying applicants, completing verification requirements (Verification Official), providing a Hearing Official and updating eligibility changes?

SFA 1 will provide approval official and verification official. SFA 2 will be the hearing official on eligibility changes.

4. Where and how will point-of-service counts by eligibility category be obtained and who will record and report these counts?

SFA 2 will obtain and record the point of service meal counts by eligibility type each day at the time the student is served a meal. SFA 2 will provide the daily count sheets as to SFA 1 weekly.

5. Who will compile the monthly claim for reimbursement before it is submitted to ODE?
Who will perform the required attendance-adjusted eligible edit check?

SFA 1 Food Service Director will compile the monthly claims for reimbursement and perform the required attendance-adjusted eligible edit check.

6. Will unit meal prices be subject to any negotiations between the SFAs?

Yes, meal prices subject to mutual agreement of both SFA's and formal approval by SFA 2 Governing Authority.

7. Who will collect money/sell tickets to students and adults? What will be the policy for meal charges and is this policy acceptable to both SFAs?

SFA 2 will collect money, document sales on the daily production record and deliver any cash to the SFA 1 for daily deposit. SFA 2 will not allow meal charges and the policy is acceptable to SFA1 and SFA2.

8. Terms regarding cancellation rights by either SFA should be discussed, should an unforeseen problem arise.

Should an unforeseen problem arise, a 45 calendar day notice shall be provided if either SFA1 or SFA2 desires to cancel the contract

9. What will be the policy for reconciling any differences that may exist between days that school is in session and how meal service may be affected?

SFA 1 will notify SFA 2 by 10:00 AM if meal service will be affected that day for any reason.

10. School meal program records and Free and Reduced-Price School Meal applications must be kept on file for three years plus the current school year. Where will records be stored?

SFA 1 Food Service Director will maintain and store, in a separate file within her office, the meal program records and Free and Reduced-Price School Meal applications for the prescribed amount of time listed above.

11. How will student involvement in the school meal programs (e.g., advisory groups, taste panels, surveys, menu planning) be handled?

SFA 1 will ask SFA 2 for student input in the school meal programs when appropriate.